ENABLING GOVERNMENT
ITAB
WITH TECHNOLOGY
Information Technology Advisory Board

August 27, 2008 ITAB Meeting Minutes

Attendees:
Dan Ross, CIO ITSD

Atchison, B.J. ITSD-DED	Dwyer, Tim ITSD-DIFP	Lloyd, Don ITSD-DOC	Renick, Cindy SAO
Becker, Eric Symantec	Eggen, Gary OA-DPMM	Lueckenhoff, Larry MSHP-ITSD	Roggero, Jim OSCA
Beckwith, Rich MO House	Fischer, Chris DPS-SEMA	McFarland, Rick ITSD-DNR	Stokes, Tom OA-ITSD
Bradley, Mark AGO	Garr, Jim MDC	McGurn, Linda Tshibanda	Thomas, Ron OA-ITSD
Buechter, Augie ITSD-DSS	Gerrard-Hartman, Marilyn ITSD	Mihalevich, Rick Linn State	Tshibanda, Oscar Tshibanda
Burnette, Harold ITSD-DPS	Holmes, Arlan ITSD	Moeller, Daniel STO	Volkart, Jason ITSD-MDA
Byers, Chip MOREnet	Hood, Dan OA-ITSD	Monda, Paul ITSD-DHSS	Weaver, Alicia ITSD-EADM
Carter, Howard OA-ITSD	Jenkins, Tyler ITSD-DSS	Novak, Tony Symantec	Wilkerson, Chris OA-ITSD
Davis, Rob ITSD-DOLIR/DED	Jones, Dallas DMH	Odneal, Mitch ITSD-OA	Wright, Paul ITSD-DESE/DHE
Duwe, Daryl META	Kleckner, Lori ITSD	Reed, Phil ITSD-DOR	

Dan Ross called the meeting to order at 8:30 a.m.

PRESENTATIONS/DISCUSSION ITEMS
Presentation of Stevie Awards

ACTION ITEMS

1. ITAB July, 2008 meeting minutes were presented for approval. No changes were made. Motion made by Mark Bradley to approve and seconded by Paul Monda. The minutes were approved.

GENERAL BUSINESS
1. **CIO Discussion (Dan Ross)**
   a. Thanked everyone who participated in the ITSD golf tournament.
   b. Second Life virtual site has conducted two formal job fairs and have had our first hire.
   c. Budget season is here. Dan will be presenting all IT decision items for the consolidated agencies in the state in addition to the enterprises ones.
   d. Working on putting together information for the transition team that will come with the newly elected officials.
   e. Beginning to gear up for the 2010 census.

2. **ITAB Chair Items (Elena Jobe, DNR)**
   a. N/A

ITAB COMMITTEE UPDATES-

1. **Architecture Review Committee (Ron Thomas) –**
Ron – Committee met on 8/12 and approved the review of VeriSign for the state standard. Also approved 2 additional members to the ARC committee.
Discussed how to engage the infrastructure directors.
Paul Wright presented guidelines to committee for review regarding working within Second Life. The guidelines were passed down to DMD for feedback.

2. Digital Media Developers Committee (Lainie Strange) –
No Report

3. MOTEC (Jeff Falter/Laura Mertens) –
No report

4. Personnel Committee (Chris Wilkerson) –
Chris – No significant personnel issues.
Small sub-group will be meeting to discuss recently submitted PDF's.

5. Project Management Standing Committee (Rich Beckwith/Tom Stokes) –
Rich – Completed two Project Management Fundamentals courses.
In second week of the current certification course.
A course is scheduled for 10/20/08. Still seven seats available.
Premier Knowledge Solutions has a lot of project management course work for PDU's.
Project Management committee is currently auditing the PM course.
Reviewing current Project Management certification exam.
Thanked Paul Monda and Dallas Jones for volunteering to sit on the committee.

6. User Group Coordination (Jeff Falter) –
No report

7. MOREnet Update (Chip Byers) –
Chip – Nothing beyond submitted report.

8. Statewide Purchasing Update (Gary Eggen) –
Gary – Sent out the current bids list on 8/26/08. Contact Gary with any question.
PAQ training will be 9/30/08 at 9:00. Training will be for state and vendors.

9. Technology Services Update (Chris Wilkerson) –
Chris – Encourages everyone to review purchasing report.

Alicia – Enterprise Applications has been trying to decrease the backlog for SAMII.
PERForm Next is scheduled to be completed in October.
Working on compiling a list of mission critical applications. Will start working with agencies in the weeks to come.
Methodology group is making nice progress. Scheduled to have that wrapped up by the end of December.

Dan Hood–
Internet Drains Project - continuing to work with MODOT and MOREnet to finalize and test the design.
The design work for year one is nearly complete. We are close to installing and configuring the equipment.

Wireless access is available on the fourth floor of the Truman Bldg., to include public access in the cafeteria. Next step is to expand wireless access to additional conference rooms within the Truman Building and then to work with customers to setup access in agency specific conference rooms.

Marilyn – Making progress on Adobe Volume Licensing program. Account rep has been given verbal approval for our membership. Will be filling out an online request form.
Working on standardize password reset procedures.

Lori – Busy working on some RFP initiatives.
The Mainframe Disaster Recovery RFP has gone through a couple iterations of updates. Proposals due in by 8/29/08.

Working on two other RFP's. Web Content Filtering and Intrusion Prevention System. Proposal due date is 9/15/08.
October is Cyber Security month.
Howard – Kick-off meeting is scheduled for 9/5/08 to rewrite the SDC Charter.

Chris – Dan, Chris and Dee Lueckenotte did demonstration of the email archiving system
Will be providing same type of demonstration to the attorneys for each of the agencies. Demo has been scheduled for 9/15/08.
Have signed the agreement with Springnet for the Disaster Recover site. Goal is to be up and running with applications by mid December.

10. MO GIS Advisory Council/GIO Update (Tim Haithcoat) –
No report.

OPEN DISCUSSION

1. Mark Bradley – Is there a form or group for CISSP certifications? Instructed to call Gail Morris.

REVIEW OF ACTION ITEMS
   1. N/A

Dan asked for a motion to adjourn. Paul Monda motioned, Mark Bradley seconded, it was voted on and the meeting was adjourned.

NEXT MEETING

The next ITAB meeting is scheduled for **Wednesday, September 24, 2008 at 8:30 a.m. at the Kirkpatrick State Information Center, Interpretive Center, 600 West Main Street, Jefferson City, MO**.

DR/rh